AUDIT PLAN SCHEDULE 2015/2016 (As at 12 January 2016)

Appendix 2

PLANNED AUDITS

JOINT	PRIORITY	April 1	April 2	April 3	April 4	April 5	May 1	May 2	May 3	May 4	June 1	June 2	June 3	June 4	July 1	July 2	July 3	July 4	July 5	August 1	August 2	August 3	August 4	September 1	September 2	September 3	September 4	September 5	October 1	October 2	October 3	October 4	November 1	November 2	November 3	November 4	December 1	December 2	December 3	December 4	December 5	January 1	January 2	January 3	January 4	February 1	February 2	February 3	February 4	March 1	March 2	March 3	March 4
Procurement	26																																																					
Payroll	24																																																					
Housing Benefits & Council Tax Reduction Scheme	22																																																					
Leisure Centres	22																																																					
Elections & Election Payments	22																																																					
Council Tax	21																																																					
General Ledger	21																																																					
NNDR	21																																																					
Sundry Debtors	21																																																					
ICT	21																																																					
Creditor Payments	20																																																					
Pro-Active Anti-Fraud Review	20																																																					
Insurance	20															AGC												AGC																	AGC								AGC
Capital Management & Accounting	19																																																					
Cash Office	19																																																					
Licensing	18																																																					
Treasury Management	18																																																					
Receipt of Income Arrangements	18																																																					
HR Management	17																																																					
HR Recruitment	17																																																					
Partnership Performance Monitoring	17																																																					
Project Management	17																																																					
Waste Management and Recycling	17																																																					
Consultation (Public & Staff)	16																																																					
Neighbourhood Planning Grants	15																																																					
Development Management	13																																																					
LEADER Project Grant Verification	10																																																					

FOLLOW UP AUDITS

JOINT	PRIORITY	April 1	April 2	April 3	April 4	April 5	May 1	May 2	May 3	May 4	June 1	June 2	June 3	June 4	July 1	July 2	July 3	July 4	July 5	August 1	August 2	August 3	August 4	September 1	September 2	September 3	September 4	September 5	October 1	October 2	October 3	October 4	November 1	November 2	November 3	November 4	December 1	December 2	December 3	December 4	December 5	January 1	January 2	January 3	January 4	February 1	February 2	February 3	February 4	March 1	March 2	March 3	March 4
Anti-Fraud and Corruption Policies																																																						
Bank Contract and Arrangements																																																						
Contract Monitoring																																																						
Credit Card Usage																																																						
Council Fees and Charges																																																						
Petty Cash																																																						
Travel & Subsistence																																																						
S106, Commuted Sums and CIL																																																						
Land Charges																																																						
Procurement																																																						
Receipt of Income Arrangements																																																						
Procurement																																																						
Waste Management																																																						
SODC																																																						
None																																																						
VWHDC																																																						
Beacon																																																						

UNPLANNED AUDITS

JOINT	PRIORITY	April 1	April 2	April 3	April 4	April 5	May 1	May 2	May 3	May 4	June 1	June 2	June 3	June 4	July 1	July 2	July 3	July 4	July 5	August 1	August 2	August 3	August 4	September 1	September 2	September 3	September 4	September 5	October 1	October 2	October 3	October 4	November 1	November 2	November 3	November 4	December 1	December 2	December 3	December 4	December 5	January 1	January 2	January 3	January 4	February 1	February 2	February 3	February 4	March 1	March 2	March 3	March 4
Expenses spot checks																																																						
SODC																																																						
None																																																						
VWHDC																																																						
None																																																						

Key

- **Projected Start Date**
- **In Progress**
- **Draft Issued**
- **Complete**